



**MINUTES
KALAMZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 8, 2011**

- ITEM 1. Call to Order: Chairperson Collver called the meeting to order at 10:30 a.m.
- ITEM 2. Roll Call: Members in attendance – Gil Collver, John Jones, Greg Kurdys, David Tomko and Jim Woodruff
- Staff Present: Linda Bunting, Cliff Moshoginis, Dave Reid, Ann Simmons, Thom Canny and Lisa Bradshaw.
- Also Present: County Liaison Nasim Ansari.
- ITEM 3. Approval of the November 10, 2011 Board Meeting Minutes: There being no changes, the minutes were approved as published.
- ITEM 4. Citizen Comments: Chairperson Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-consent agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. There were no citizen comments presented.
- ITEM 5. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

NONE

AIRPORT NON-CONSENT AGENDA ITEMS

A. ADOPTION OF PROPOSED RATES & CHARGES POLICY – Airport Finance Director Ann Simmons explained that this is a new Rates and Charges Policy that explains how the airport develops its rates and charges and it ensures that the airport is staying in compliance with FAA grant assurances and other agencies regulations. It is how the rates are set in a fair and reasonable manner. The most relevant change is that it is formalized into one policy. On a motion made by Mr. Woodruff, supported by Mr. Tomko, the policy was approved.

B. RATES & CHARGES RESOLUTION – Ann Simmons explained that this is the

budget resolution for 2012. Changes included an increase in landing fees and the negotiation with the car rental companies for a monthly payment for ready return spaces in the airport parking lot. On a motion made by Mr. Tomko, supported by Mr. Jones, the resolution was approved.

C. RENTAL CAR CONTRACTS – Ann Simmons explained that this is a renewal of the car rental contracts with Avis, Budget, Enterprise and National and Hertz car rental companies. The agreement for all includes office and counter space rental, ready return parking space rental and a concession fee. On a motion made by Mr. Jones, supported by Mr. Kurdys, the contracts were approved.

D. UCS EXTENSION – Airport Operations and Maintenance Director Dave Reid explained that this is an extension of the current agreement with United Commercial Services to provide cleaning services for the airport terminal building. The extension agreement will remain as it was in 2011 and all other terms and conditions remain in full force. On a motion made by Mr. Woodruff, supported by Mr. Jones, the extension was approved.

AERONAUTICS BOARD AGENDA ITEMS

ITEM 6 Unfinished Business: There was no unfinished business presented.

ITEM 7. New Business: There was no new business presented.

ITEM 8. Airport Director's Report: Mr. Moshoginis mentioned that there will be a feature article about the new terminal in the "Airport Improvement" magazine in January or February 2012.

October 2011 enplanements were up nine percent over October 2010. This has been a continued trend in 2011.

He stated that American Airlines has filed chapter 11 bankruptcy; however the airport has not seen any impact from it. The key is what it will do for future air service and what return we will realized in the pre filing costs owed to the airport.

The liquor license is in place for Tail Wind and they are serving beer, wine and liquor.

Mr. Kurdys asked about the need for a reserve for the bankruptcy. County legal counsel Thom Canny stated that the airlines do have to pay going forward (post filing) in order to continue their leases with the airport.

Some discussion took place with regard to improving customer service with Direct Air and having limited waiting time on the airport's tarmac.

ITEM 9. Member's Time: Mr. Kurdys stated that he travels in and out of the airport frequently and he has seen many people patronizing Tail Wind. He mentioned that he thinks the signs for short term parking are confusing.

Mr. Jones pointed out the difference in air fares from Kalamazoo to L.A. and Grand Rapids' fares to L.A. on American. He pointed out that Direct Air is the lowest fare around the area.

Mr. Tomko suggested that orange signs may be better utilized for the car return areas. He also suggested that there be educational items included on the agenda when there is not much scheduled for the board meetings.

Mr. Woodruff suggested that small replicas of the airport art sculptures could be sold in the Tail Wind concession. Mr. Collver suggested working with the artist to market his pieces available.

Mr. Hope notified everyone via teleconference during the meeting that he is taking on a new position with Stryker and will not be filling his role on the Aeronautics Board in the future.

ITEM 12. Adjournment: There being no further business, the meeting adjourned at 11:32 a.m.