



**MINUTES
KALAMZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 12, 2012**

ITEM 1 Call to Order: Chairperson Collver called the meeting to order at 10:34 a.m.

ITEM 2 Roll Call: Members in attendance – Gil Collver, Bill Duggan, John Jones, Greg Kurdys, David Tomko and Jim Woodruff.

Staff Present: Linda Bunting, Cliff Moshoginis, Dave Reid, Ann Simmons, Thom Canny and Lisa Bradshaw.

Also Present: County Liaisons Nasim Ansari and Tim Rogowski.

ITEM 3 Approval of the December 8, 2011 Board Meeting Minutes: There being no changes, the minutes were approved as published.

ITEM 4 Citizen Comments: Chairperson Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-consent agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. There were no citizen comments presented.

ITEM 5 For Consideration:

AIRPORT CONSENT AGENDA ITEMS

A. LEASE AGREEMENT – JET TRANSIT – On a motion made by Mr. Jones, seconded by Mr. Duggan, the motion was approved.

AIRPORT NON-CONSENT AGENDA ITEMS

A. 2012 BUDGET ADJUSTMENT – Chairman Collver explained that he and Vice-chair Woodruff discussed the adjustment with Mr. Moshoginis and staff and agreed that this is the best approach that should be taken before the board for approval. Mr. Moshoginis stated that he provided the board members with a budget summary and the increase in the line item with a budget adjustment memo. Airport Administration is requesting an increase in the line item of \$32,600.00. Mr. Jones commented that with this adjustment the airport is saying that this option for security is the best option as opposed to using the outside alternative security company. Mr. Moshoginis responded that is correct. On a motion made by Mr. Woodruff, seconded by Mr. Duggan, the motion was approved.

AERONAUTICS BOARD AGENDA ITEMS

NONE was presented.

ITEM 6 Unfinished Business: There was no unfinished business presented.

ITEM 7 New Business: Mr. Duggan stated that he sent out an email to everyone on the board regarding Mr. Moshoginis' review, including Mr. Moshoginis' goals from last year and his future goals and objectives for 2012. He asked that the sooner the members follow up with him, the better. He will compile all information and follow through with going forward with the evaluation. Mr. Collver stated that he will not be here for the February meeting.

Mr. Collver started discussion on how the board may become more pro-active in the public arena with regard to negative letters and publicity. He added that if people knew all of the facts they most likely would not come out publicly to say these negative comments, however the board does have some responsibility as to responding in an appropriate manner. Further discussion followed as to how to handle cancellation issues and other negative issues with regard to the airlines as well as to how much the airport can actually control and that there are similar issues at all airports. Mr. Moshoginis stated that there are many positive comments as well and that most of the time when customers are told how the industry works, they understand. It was determined that the Board Community Relations Committee would meet to discuss and brainstorm further.

Mr. Jones asked as to the process of replacing Mr. Hope on the board. Mr. Hope will send in his letter of resignation. Mr. Canney stated that the Board of Commissioner's makes the appointment to the Aeronautics Board. The Board of Commissioners will interview the candidates. The Aeronautics board may wish to forward a skill set to the Board of Commissioners.

ITEM 8 Airport Director's Report: Mr. Moshoginis stated that the airport administrative staff will attend Southwest Michigan First's Catalyst University on January 25.

He distributed two articles to the board, one being about the snowy owl that was on the airport grounds. The other one was a copy of "Airport Improvement" magazine featuring the new terminal.

He stated that the Instrument Landing System (ILS) is currently out of service, which is beyond the airport's control. He stated that Assistant Director David Reid has been working diligently with the FAA to get this resolved. In any case, due to the current winter weather conditions there may be a possibility that there will be some cancellations until it is back in service.

ITEM 9 Member's Time: Mr. Tomko inquired about the Federal Aviation Administration (FAA) as to the current status of personnel in this area. Mr. Moshoginis stated that the FAA employees at the airport are local air traffic employees. The airport is part of the Great Lakes Region. Mr. Tomko inquired about the new tower employees. Mr. Moshoginis stated that he is not sure how they are going to disperse employees, whether it is co-locating federal employees from other facilities or not.

Mr. Kurdys asked if there was any news on the grant for the route to Dallas with American. Mr. Moshoginis stated that there is nothing new. American has filed Chapter 11. They still have three years and the air service consultants are keeping up with most current status.

ITEM 10 Adjournment: The meeting was adjourned at 11:30 a.m.