

**MINUTES**

**KALAMAZOO COUNTY AERONAUTICS  
BOARD OF TRUSTEES  
REGULAR MEETING**

**September 8, 2016  
10:30 a.m.**

ITEM 1. Call to Order: Chairperson James Woodruff called the meeting to order at 10:35 a.m.

ITEM 2. Roll Call: Members in attendance: John Jones II (arrived at 10:40a.m.), Ken Hazelrigg, James Woodruff, Cecile Mutch, Mark Weiss, and Nikki Miller.

Staff Present: David Reid, Amanda Woodin, Eric Bjorkman, William Scamehorn, Jessecia Harter, Mike Ballard, Matt Page, Steve Lumetta, Matt Mattison, Tim Beaupre, and Ian Stamp

Also Present: Airport County Liaison Commissioner Mike Seals and County Legal Counsel Thom Canny

ITEM 3. Approval of the August 11, 2016 Board Minutes: There being no changes made to the minutes, the minutes were approved as published.

ITEM 4. Citizen Comments: There were no citizen comments.

ITEM 5. Financial Reports: Ms. Woodin reviewed the revenue and expense reports for July. She indicated that through July operating revenues were at 60.8% and operating expenses were at 53.7%. She stated that United coming into the airport has made positive revenue impacts.

ITEM 6. For Consideration:

**AIRPORT CONSENT AGENDA ITEMS**

There were no Airport Consent Agenda Items.

**AIRPORT NON-CONSENT AGENDA ITEMS**

A. Approval of Agreement with Leisure Limousine Inc. - Ms. Woodin is seeking approval of a three year contract, with two one-year extensions for ground transportation services. The contract provides office and parking spaces at a rate that is in accordance with the Rates & Charges for the current year. If additional space is needed, it may be provided at the going per square foot or per parking space rate. On a motion made by Ms. Mutch, supported by Mr. Hazelrigg, the Leisure Limousine Inc. agreement has been approved.

## AERONAUTICS BOARD AGENDA ITEMS

### ITEM 7. Unfinished Business:

There was not any unfinished business.

### ITEM 8. New Business:

1. Aeronautics Board Expansion
  - a. Seven applicants, interviewing five
  - b. Adding two more members to Aeronautics Board
2. Introduction of new board member
  - a. Nikki Miller

### ITEM 9. Airport Director's Report: Director Reid presented the following Report:

1. Market Share
  - a. Waiting on August numbers
    - i. United up from previous month
    - ii. Enplanements were up 30%
    - iii. Thru July overall enplanements were up 28%
2. AZO Air Fair
  - a. 1<sup>st</sup> inaugural AZO Air Fair was held on August 20th
  - b. 400-500 people in attendance
  - c. Already planning for next year
3. Miscellaneous
  - a. Elite Airways
    - i. Showing interest in direct flight to Orlando and Newark
    - ii. 50 seat smaller jet
  - b. Talons Out Honor Flight
    - i. Departure Saturday, September 10<sup>th</sup> at 7a.m.

### ITEM 10. Member's Time:

Mr. Hazelrigg wanted to thank everyone for their time at the air fair. He stated that he is looking forward to next year's event.

Mr. Seals also wanted thank everyone for their hard work at the air fair. He felt that it was a well-attended event. He also wanted to thank Delta for the free tickets. He suggested more marketing for next year's event.

Mr. Seals also wanted to let everyone know that he recently traveled with Delta and he received exceptional service but was in question about the size of the plane. He stated that Mr. Carpenter, one of Delta's station managers, was sitting behind him and explained that there are certain restrictions to the size of the plane and the time that it arrives.

Mr. Seals also mentioned that the Metro bus has a new schedule. It is now running Sunday service from 8-5.

ITEM 11. Adjournment: There being no further business presented, the meeting adjourned at 10:51 a.m.