

MINUTES

KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES REGULAR MEETING

August 11, 2022

10:30 a.m.

ITEM 1. Call to Order: Chair Gilbert Collver called the meeting to order at 10:36 a.m.

ITEM 2. Roll Call:

Members in Attendance: Gilbert Collver, Curt Aardema, Dave Buskirk, Greg Hamelink, Nikki Miller, Cecile Mutch, Erik Rankin, and Mark Weiss.

Staff Present: Craig Williams, Eric Bjorkman, Amanda Woodin, Bill Scamehorn, Paul Vosburg, Nikki Gerber, Josh Hill, Shane Peterson, Matt Mattison and Ricardo Escalante-Villalta.

Members Absent: Jim Woodruff

Also Present: County Commission Liaison Dale Shugars, Standard Parking Plus Vice President/Regional Manager Kristen Statler, Standard Parking Plus Senior Vice President East Airports Bob Reiser, Duncan Aviation Chief Operating Officer Andy Richards, Stuart Vieth of LAZ, and Stryker Intern Emily Semizar.

ITEM 3. Changes or Additions to the Agenda: There were no changes made to the agenda.

ITEM 4. Approval of the Agenda: There being no changes made; the agenda was approved as published.

ITEM 5. Approval of the July 14, 2022 Aeronautics Board Minutes: There being no changes made; the minutes were approved as published.

ITEM 6. Citizen Comments: There were no Citizen Comments.

ITEM 7. Financial Report:

Ms. Woodin presented the 2021 annual financial report. She discussed the year end net position as well as cash flow, operating and non-operating revenues and expenses, and overall financial health of the organization. She reminded board

members the airport's audited statements as presented in the County-wide ACFR are in the report, as well as a capital asset report prepared by staff.

ITEM 8. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

There were no Consent Agenda Items.

AIRPORT NON-CONSENT AGENDA ITEMS

- A. Approval of 2023 Budget – Ms. Woodin presented the 2023 budget recommendation, as discussed with the Finance Committee. Discussion ensued. A motion was made by Mr. Weiss and supported by Mr. Hamelink. All members voted in favor, and the 2023 Budget was approved.
- B. Parking Management Contract – Ms. Woodin re-introduced the item that was initially presented at the July 2022 meeting. Discussion ensued. A motion was made by Mr. Hamelink and supported by Mr. Aardema. All members voted in favor, and the Laz Parking Management Contract was approved.
- C. Duncan Lease Addendum #3 – Ms. Woodin presented the recommendation to enter into Addendum #3 to the contract to address the door replacement and improvement requested by the lessee. Discussion ensued. A motion was made by Mr. Rankin and supported by Mr. Aardema. All members voted in favor, and the Duncan Lease Addendum #3 was approved.
- D. Airport Board By-Laws Update – Mr. Williams introduced the item with Board Member Buskirk. Discussion ensued. A motion was made by Ms. Mutch and supported by Mr. Weiss. All members voted in favor, and the Airport Board By-Laws Update was approved.

ITEM 9. Unfinished Business: There was no unfinished business.

ITEM 10. New Business: There was no new business.

ITEM 11. Airport Director Report:

Mr. Williams presented to the Board the Director's Report.

Strategic Framework – Mr. Williams briefly reviewed the strategic framework.

Avelo Airlines – Mr. Williams discussed Avelo Airlines will begin offering nonstop service to Orlando, Florida on October 26th.

Air Service - In July, Delta and American had a combined load factor of 88% compared to a combined load factor of 67% in July 2021. However, at the current

pace, the airport will be lucky to get to the same level as 2021. The airline industry continues to struggle from the fallout effects of Covid as 34,000 flights are scheduled to be cut in November and FWA, ABE, CID and DAY all lost their DTW service moving forward in the fall.

Mr. Williams briefly discussed the progress of the CARES projects. He also mentioned the public meeting for the runway extension project.

Day-to-Day – Equipment Operator, Steve Lumetta received his ACE Certification, and the airport recently hired a new Operations employee, Justin Ripka.

ITEM 10. Member's Time:

Mr. Aardema congratulated staff on the Avelo Airlines announcement. He discussed the unappealing state of Airview Boulevard and asked for solutions. He also provided an update on the Metro Transit bus Grand Rapids advertisement issue.

Mr. Hamelink discussed the Intern swap that will occur between Stryker's intern, Emily Semizar and the airport's Intern, Ricardo Escalante-Villalta.

Ms. Miller discussed how great it was attending the Avelo Airlines press conference and meeting Avelo's head of Public Relations. She also indicated that Kalamazoo in Bloom is looking for volunteers.

Ms. Mutch discussed international destinations are difficult to travel to due to current airline schedules.

ITEM 11. Adjournment: There being no further business presented, the meeting adjourned at 12:34 p.m.