

MINUTES

KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES REGULAR MEETING

January 15, 2025
10:30 a.m.

- ITEM 1. Call to Order: Greg Hamelink called the meeting to order at 10:30 AM
- ITEM 2. Roll Call: Members in attendance: Greg Hamelink, Gilbert Collver, Curt Aardema, Cecile Mutch, Mark Weiss, Curtis Whitaker, Dave Buskirk, John Gisler. Nikki Miller & Keith Hearit.
- Staff Present: Craig Williams, Anton Bjorkman, Blair Brindley, Connie Lehmoine, Megan Ianni, Bill Scamehorn, Ben Higgins (Operations Intern),
- Also Present: Peter Dams of Dams and Associates, Paul Vosburg of Pro Tech, Jeff Rogers of KPA/KFI, Ken Maciejewski of Stryker and Jim Michalka of Kalamazoo Aircraft.
- ITEM 3. Approval of the Agenda: There were no changes made to the agenda.
- ITEM 5. Approval of the November 2024 Aeronautics Board Minutes: There being no changes made, the minutes were approved as published.
- ITEM 6. Citizen Comments: There were no Citizen Comments.
- ITEM 7. Financial Report: Ms. Brindley reviewed the December financial report. She stated that through December operating revenues were at 92.3% of the budget and operating expenses were at 95.5% of the original and 100% through 2024 budget.
- ITEM 8. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

NONE

AIRPORT NON-CONSENT AGENDA ITEMS

- A. Air Service Consultant Selection - Approve the selection of Ailevon Pacific Aviation Consulting to provide air service retention and development efforts for a

two-year period with three one-year extension options. – A motion was made by Mr. Aardema and supported by Mr. Buskirk. All members voted in favor.

- B. MDOT/FAA Grant Signing Authority – Approval to allow the Board Chair or Vice Chair execute and sign AIP and MDOT grants associated paperwork through December 21, 2025. – A motion was made by Mr. Aardema and supported by Mr. Collver. All members voted in favor.
- C. Planning Services to Update Zoning Ordinance – Approve a proposed agreement with Mead & Hunt for planning services to update the Airport’s existing Zoning Ordinance. A motion was made by Mr. Buskirk and supported by Mr. Hearit. All members voted in favor.

ITEM 9. Unfinished Business: There was no unfinished business.

ITEM 10. New Business: Mr. Collver made a motion and was supported by Ms. Mutch to close the open session and move into closed session, to conduct the 2024 annual review and performance of the Airport Director:

Ms. Miller and Mr. Weiss, motioned to end the closed session and move into open session. Mr. Buskirk motioned and supported by Mr. Hearit, to approve and accept the 2024 review and compensation recommendation for Craig Williams, all Members voted in favor.

ITEM 11. Airport Director Report:

Mr. Williams presented to the Board the Director’s Report.

Strategic Planning Meeting Tuesday February 4th, at AirZoo 2nd floor Wildcat room.

ITEM 12. Member’s Time: County updates from John Gisler.

ITEM 13. Adjournment: There being no further business presented, the meeting adjourned at 12:11 PM.