

MINUTES

KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES

**August 14, 2025
10:30 a.m.**

- ITEM 1. Call to Order: Gilbert Collver called the meeting to order at 10:30 AM
- ITEM 2. Roll Call: Members in attendance: Gilbert Collver, Curt Aardema, Cecile Mutch, Dave Buskirk, John Gisler, Nikki Miller, Curtis Whitaker, Mark Weiss & Keith Hearit (Remote)
- Members Absent: Greg Hamelink
- Staff Present: Craig Williams, Anton Bjorkman, Blair Brindley, Connie Lehmoine, Megan Ianni, Bill Scamehorn, Matt Mattison, Kylee Horstmann (Intern)
- Also Present: Thomas Larthridge (future Coordinator: Marketing & Air Service Development staff member), Sean Thompson of Mead&Hunt and Alex DeHaan of RS&H. Chris Borowski of LAZ Parking (remote)
- ITEM 3. Approval of the Agenda: There was one change to the agenda – Changing Approval of 2025 Budget, to Approval of 2026 Budget. Changes were approved.
- ITEM 5. Approval of the July 12, 2025, Aeronautics Board Minutes: There were no changes made; the minutes were approved as published.
- ITEM 6. Citizen Comments: There were no Citizen Comments.
- ITEM 7. Financial Report: Ms. Brindley reviewed the June financial report. She stated that through July operating revenues were at 54.5% of the budget and operating expenses were at 54.6% of the original and 58.33% through 2025 budget.
- ITEM 8. For Consideration:

AIRPORT NON-CONSENT AGENDA ITEMS

- A. Approval of the 2026 Budget – A motion was made by Mr. Weiss and supported by Ms. Mutch: All members voted in favor, and the 2026 Budget was approved.
- B. Security System Software & Equipment Support Agreement – Approve and authorize Chairperson signature to execute an agreement with SecurAlarm to

provide software and equipment support of the airport's security system. A motion was made by Ms. Mutch and supported by Mr. Aardema: All members voted in favor, and the Security System Software & Equipment Support Agreement was approved.

- C. FAA Reimbursable Agreement – Approve and authorize Chairperson signature to execute Amendment #1 to Reimbursable Agreement (RA) #AJW-FN-CSA-24-GL-006237 with the Federal Aviation Administration. A motion was made by Mr. Aardema and supported by Mr. Buskirk: All members voted in favor and the FAA Reimbursable Agreement was approved.

ITEM 9. Unfinished Business: None

ITEM 10. New Business: None

ITEM 11. Airport Director Report: Airport Director Craig Williams shared July 2025 statistics with the Board and introduced Thomas Larthridge, who will join the team on September 2nd as the Coordinator: Marketing & Air Service Development.

ITEM 12. Member's Time:

ITEM 13. Adjournment: There being no further business presented; the meeting adjourned at 11:47 AM.