

MINUTES

KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES

January 8, 2026
10:30 a.m.

- ITEM 1. Call to Order: Greg Hamelink called the meeting to order at 10:30 AM
- ITEM 2. Roll Call: Members in attendance: Greg Hamelink, Gilbert Collver, Curt Aardema, Dave Buskirk, John Gisler, Curtis Whitaker, Keith Hearit & Doug Johnson & Nikki Miller
- Members Absent: Cecile Mutch
- Staff Present: Craig Williams, Anton Bjorkman, Blair Brindley, Connie Lehmoine, Thomas Larthridge, Megan Ianni, Steve Lumetta, Matt Mattison & Kylee Horstmann (Intern)
- Also Present: Sean Thompson – Mead & Hunt, Jeff Rogers of KPA/KFI, Alex DeHaan of RS&H, Keith Hookier, Joe Shafer of ARFF, and Jim Michalka of Kalamazoo Aircraft
- ITEM 3. Approval of the Agenda: A Change was made to move Rental Car Efficiency and Wayfinding Improvements to Non-Consent section: A motion was made by Mr. Buskirk and supported by Ms. Miller: All members voted in favor.
- ITEM 5. Approval of November 13, 2025, Aeronautics Board Minutes: There were no changes made; the minutes were approved as published.
- ITEM 6. Citizen Comments: There were no Citizen Comments.
- ITEM 7. Financial Report: Ms. Brindley reviewed the November financial report. She stated that through October operating revenues were at 83.6% of the budget and operating expenses were at 91.5% of the original and 91.67% through 2025 budget.
- ITEM 8. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

- A. Easements for Electric Facilities – Approve and authorize Chairperson signature of two agreements with the Consumers Energy Company granting a permanent easement and right-of-way to construct electric facilities to serve the Stryker Corporation hangar.

- B. Sanitary Sewer Easement Agreement – Approve and authorize Chairperson signature of an agreement with the Stryker Corporation granting a permanent easement and right-of-way to construct sanitary sewer facilities to serve the Stryker Corporation hangar.

A roll call vote was taken, and all Consent Items were unanimously approved:

AIRPORT NON-CONSENT AGENDA ITEMS

- C. FAA Airport Improvement Program and Michigan DOT Grant Executions – A motion was made by Mr. Aardema and supported by Ms. Miller: All members voted in favor and the FAA Airport Improvement Program and Michigan DOT Grant Executions was approved.
- D. Rental Car Efficiency and Wayfinding Improvements Design Agreement A motion was made by Mr. Aardema and supported by Ms. Miller: All members voted in favor and the Rental Car Efficiency and Wayfinding Improvements Design Agreement was approved.

ITEM 9. Unfinished Business: None

ITEM 10. New Business: Mr. Buskirk made a motion that was supported by Mr. Collver to close the open session and move into closed session, to conduct the 2025 annual review and performance of the Airport Director:

Mr. Collver and Mr. Buskirk motioned to end the closed session and move into open session. Mr. Buskirk made a motion and supported by Mr. Aardema, to approve and accept the 2025 review and compensation recommendation for Craig Williams, all Members voted in favor.

ITEM 11. Airport Director Report:

ITEM 12. Member’s Time:

ITEM 13. Adjournment: There being no further business presented; the meeting adjourned at 11:36 AM.