MINUTES

KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES

July 9, 2026
10:30 a.m.

ITEM 1. Call to Order: Greg Hamelink called the meeting to order at 10:30 AM

ITEM 2. Roll Call: Members in attendance: Greg Hamelink, Gilbert Collver, Curt Aardema, Dave Buskirk, John Gisler, Doug Johnson, Cecile Mutch, Keith Hearit (remote)

Members Absent: Nikki Miller, Curtis Whitaker

Staff Present: Craig Williams, Anton Bjorkman, Blair Brindley, Bill Scamehorn, Thomas Larthridge, Megan Ianni, Matt Page, Dylan Ratliff, Matt Mattison, Stephen Eshuis and Connie Lehmoine

Also Present: Reene Boon, American Airlines, Jim Michalka of Kalamazoo Aircraft, Hilary Kerkstra of Let there be Flight and Joe Shafer of Pro Tech.

ITEM 3. Approval of the Agenda: There were no changes made, the agenda was approved as published.

ITEM 4. Approval of May 14, 2026, Aeronautics Board Minutes: There were no changes made, the agenda was approved as published.

ITEM 5. Citizen Comments: There were no Citizen Comments.

ITEM 6. Financial Report: Ms. Brindley reviewed the May financial report. She stated that through May operating revenues were at 38.0% of the budget and operating expenses were at 38.1 % of the original and 41.67% through 2026 budget.

ITEM 7. For Consideration:

AIRPORT NON-CONSENT AGENDA ITEMS

A. Runway 17 Approach Clearing Project Phase II: Construction Bid Award: Approve and award the construction bid submitted by (Mead & Hunt) to perform tree removal services within Runway 17's approach path. Mr. Aardema made a motion to approve that was supported by Ms. Mutch. All members voted in favor and the Runway 17 Approach Clearing Project Phase II was approved.

B. Consultant Services Agreements for Master Plan and Construction Administration of Tree Removal Project Phase II: Approve and authorize contingent Board Chairperson signature of two (2) agreements with Mead & Hunt to perform consultant services to complete the Master Plan Update and construction administration services for the runway 17 tree removal phase II projects. Mr. Aardema made a motion to approve that was supported by Mr. Buskirk. All members voted in favor and the Consultant Services Agreements for Master Plan and Construction Administration of Tree Removal Project Phase II was approved.

C. Consultant Services Agreement for Grant Related Environmental Study, Sampling & Reporting: Approve and Authorize Board Chairperson Signature of a Professional Services Agreement with LimnoTech for Environmental Consulting Services Related to the EGLE PFAS Grant. Ms. Mutch made a motion to approve that was supported by Mr. Johnson. All members voted in favor and the Consultant Services Agreement was approved.

D. Ground Transportation Agreement with Turo, Inc.: Request for approval of a resolution authorizing Board Chair authority to sign a Ground Transportation Agreement with Turo, Inc. for purposes of concession collection from rental cars. Mr. Aardema made a motion to approve that was supported by Mr. Collver. All members voted in favor and the Ground Transportation Agreement with Turo, Inc. was approved.

E. Lease Agreement with Consumers Credit Union, previously Advanced Access Systems: Request for approval of the resolution authorizing Board Chair authority to sign a new lease with Consumers Credit Union for the ATM located in the lower lobby. Mr. Aardema made a motion to approve that was supported by Ms. Mutch. All members voted in favor and the Lease Agreement with Consumers Credit Union, previously Advanced Access Systems was approved.

F. Lease Agreement with SITA Information Network Computing USA Inc.: Request for approval of the resolution authorizing Board Chair authority to sign a new lease with SITA for space used for communications rack space. Mr. Aardema made a motion to approve that was supported by Ms. Mutch. All members voted in favor and the Lease Agreement with SITA Information Network Computing USA Inc. was approved.

G. Update of Airport Rules and Regulations Ordinance: Board Approval of an update to the Airport Rules and Regulations Ordinance. Mr. Aardema made a motion to approve and was supported by Ms. Mutch. A roll call vote was taken and Mr. Aardema, Mr. Colliver, Mr. Hamelink, Ms. Mutch, and Mr.

Johnson approved. Mr. Buskirk had briefly left the room and was not present for the vote.

ITEM 8. Unfinished Business: None

ITEM 9. New Business: None

ITEM 10. Airport Director Report: Included recognition of the retirement of Bill Scamehorn and thanks for his 20 years of service at the airport

ITEM 11. Member's Time:

ITEM 12. Adjournment: There being no further business presented; the meeting adjourned at 11:37AM