

# MINUTES KALAMZOO COUNTY AERONAUTICS BOARD OF TRUSTEES REGULAR MEETING APRIL 21, 2011

ITEM 1. Call to Order: Chairperson Collver called the meeting to order at 3:00 p.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Bill Duggan, Dan Hope, John Jones, Greg Kurdys, Dave Tomko and Jim Woodruff.

<u>Staff Present</u>: Cliff Moshogins, Dave Reid, Ann Simmons, Linda Bunting, Lisa Bradshaw and Thom Canny.

<u>Also Present</u>: Kalamazoo County Board Liaison Commissioner Tim

Rogowski.

- ITEM 3. <u>Approval of the March 10, 2011 Board Minutes</u>: There being no changes made, the minutes were approved as published.
- ITEM 4. <u>Citizen Comments</u>: Mary Jo Lemanski of Water Street Gallery presented mock up box art work created by artist Stephen Hansen representing the sculptures that are in the new terminal. She stated that they are available for purchase and brought the actual pieces for the board to see.
- ITEM 5. Presentation by Reynolds, Smith & Hills (RS&H): Pat Hargrove and Altan Cekin presented a narrated power point showing the stages and progression of the new terminal construction from start to finish including facts about every aspect of the project. Mr. Hargrove reiterated that in the beginning the board had approved the building to be 75,000 square feet. However due to the favorable bidding environment, the square footage was eventually approved to be 95,000. He showed the site demo and prep, the envelope package and views of the progression outside and inside of the building. A time lapse package was shown with shots of the project's progress every 15 minutes. The new logo was also highlighted in the presentation. The project took 20 months to construct and employed 200 Michigan workers. It also included the first installation of flip flow exit doors in the country. In closing they stated that the design met the budget and the project came in on time and under budget.

## **AIRPORT CONSENT AGENDA ITEMS**

- A. AVIS CAR RENTAL LEASE AMENDMENT
- B. CEDANT/BUDGET CAR RENTAL LEASE AMENDMENT
- C. HERTZ CAR RENTAL LEASE AMENDMENT
- D. ENTERPRISE CAR RENTAL LEASE AMENDMENT
- E. COMMUTEAIR RADIO LEASE AGREEMENT
- F. SITA RADIO LEASE AGREEMENT

### G. ARINC RADIO LEASE AGREEMENT

H. EXECUTIVE DELIVERY – On a motion made my Mr. Jones, supported by Mr. Tomko, all agreements and amendments were approved.

# AIRPORT NON-CONSENT AGENDA ITEMS

- A. RULES & REGULATIONS AMENDMENT NO SMOKING This amendment to the rules & regulations is to adopt additional language stating: *Smoking is prohibited within twenty-five (25) feet of any door, entrance, window or ventilation system of any public or non-public area of the terminal building, including exclusive use space*. On a motion made by Mr. Jones, supported by Mr. Duggan, the motion was approved.
- B. CHRYSALIS CONSULTING PROPOSAL PHASE II This is a proposal between Chrylsalis Consulting and the airport for Chrysalis to provide remaining transition services into the new terminal. On a motion made by Mr. Tomko, supported by Mr. Woodruff, the motion was approved.
- C. RIVERSIDE FIRE PROTECTION AGREEMENT This is a service agreement between Riverside Fire Protection and the airport for Riverside to provide monitoring of the terminal's fire alarm system for the period of three (3) years. On a motion made by Mr. Kurdys, supported by Mr. Jones, the motion was approved.
- D. FAA GRANT ASSURANCES These are certain assurances, which have been reviewed by legal council that are required and provides that certain language be incorporated into the airport's contractual agreements. These documents and procedures are standard process to receive both Federal and State aid grants to fund the airport's capital projects. On a motion made by Mr. Woodruff, supported by Mr. Duggan, the motion was approved.
- E. GSA LEASE AGREEMENT (TSA OFFICE SPACE) This is a lease agreement between the airport and the General Service Administration for the purpose of providing general office space for the TSA to support airport tenants and users. On a motion made by Mr. Duggan, supported by Mr. Jones, the motion was approved.

# **AERONAUTICS BOARD AGEND ITEMS**

NONE

- ITEM 6. Unfinished Business: There was no unfinished business presented.
- ITEM 7. New Business: There was no new business presented.
- ITEM 8. <u>Airport Director's Report</u>: Mr. Moshoginis thanked the board for all of their work and support for the new terminal. He stated that the attendance at the Open House event was phenomenal and there were many inquiries as to renting the new EOC (board room). He stated the annual Chamber dinner also went very well.

He reminded everyone of the SKP Design and Skanska event taking place today from 4:00 to 7:00 p.m.

ITEM 10. <u>Member's Time</u>: Chairperson Collver stated that there will be an OAC meeting the first day of operation. They will meet tomorrow, Monday and Wednesday as well.

Mr. Tomko gave special thanks to Blaine Lam for all of his work on the public relations, advertising and event planning for the events and project as a whole.

There being no further business to be presented at the regular meeting, Vice-chair Jim Woodruff moved the board into executive session at 3:37 p.m. by reading the following statement:

"I move that the Aeronautics Board of Trustees go into a closed session pursuant to Section 8 (c) of the Open Meetings Act for the purpose of discussing issues related to the purchase of real property."

The Aeronautics Board returned from Executive Session at 4:10 pm and the regular meeting was adjourned.